

Effective: July 28, 2014



**2-7**

Chief Gary M. Manos

---

## **Filing of Complaints**

### **I. POLICY**

Effective immediately all employee's of the Ridgely Police Department that desire to file a complaint against an employee of any federal, state, county or municipal department; or against any business that possesses a trader's license, alcohol license, or any other license; will submit a detailed report to the Chief of Police. The report will contain all available information known by this employee at the time of complaint. The detailed report will be accompanied with copies of all police reports generated as a result of the incident.

No employee of the Ridgely Police Department will submit a complaint against any government employee or against any business possessing a trader's license, alcohol license, or any other business license directly to the affected employee's supervisor or to an agency that regulates the affected business without first obtaining approval from the Chief of Police.