

**COMMISSIONERS OF RIDGELY  
TOWN MEETING  
AUGUST 6, 2012**

The August 2012 meeting of the Commissioners of Ridgely was held on the above date at the Ridgely House at 7:00pm. The following were in attendance: President Linda Epperly-Glover, Commissioner Anthony Casey, Commissioner John Hurley, Director of Public Works David Crist, Clerk-Treasurer Stephanie Berkey, Chief of Police Gary Manos, Assistant Clerk-Treasurer Melissa Leonard, Jerry Sutton, Joanne Shipley, Rick and Cathy Schwab, Archie Carroll, Chastity Crist, Dale Mumford, Randy Perkins, and Jessica Moran.

President Linda Epperly-Glover opened the meeting with the pledge of allegiance and a moment of silence to honor those serving our country.

Commissioner Casey made a motion to approve the minutes from the July 2, 2012 meeting, 2<sup>nd</sup> Commissioner Hurley, approved.

President Epperly-Glover made a motion to approve paying the bills, 2<sup>nd</sup> Commissioner Casey, approved.

## **STAFF REPORTS**

### **CLERK-TREASURER**

Total General Funds (Reconciled) - \$236,751.53

Total Sewer Funds (Reconciled) - \$203,835.27

Total Water Funds (Reconciled) - \$118,716.24

The deposit to the Local Government Investment Pool was made for the preceding quarter.

### **DIRECTOR OF PUBLIC WORKS**

Director of Public Works, David Crist presented his report to the Commissioners. There was a discussion about charging a fee to mark the utility lines for Miss Utility. Miss Utility acts as a dispatch for the calls that come in for utility line locates. The town does the actual locating and we get charged by Miss Utility for the dispatch service. The Commissioners agreed that we should proceed with creating an ordinance to impose a fee for the location of the town's underground utility lines. The Ordinance will be introduced at the September 17, 2012 meeting. The E-one upgrades at Lister Estates are under way. To date 11 have been completed so far. The Commissioners discussed that this project should save the town \$108,000 in two years' time. The new pumps will have a 2 year warranty and a 3 year service contract after that. Lead and copper testing is under way. The town needs volunteers.

Storm water management plans, the County used to do all our storm water management reviews. More recently we have been using outside sources for this. David requested the Commissioners to decide if we want to continue to use the outside source or go back with the County. The Commissioners agreed to continue to use URS or another engineering firm instead of the county. Cathy Schwab thanked the public works crew for doing the curb and gutters.

## Commissioners of Ridgely 8/7/12 cont.

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There was a discussion about the tree for Nancy Gearhart. MDE is going to be looking at the water tower to see about the cleaning. We will wait for them to give their assessment.

### **POLICE**

Chief Manos presented his report to the Commissioners. There was a discussion about when the officers are on patrol. Scheduling was discussed. There are currently 3 police officers and 2 of the police vehicles are unmarked. There is a currently a candidate at the police academy that we are interested in hiring. He will be finished November 30<sup>th</sup>. This would allow us to have some days with double coverage.

### **TREE COMMISSION**

Joanne Shipley presented a bill from Danny's Lawn Care & Landscaping for the tree that was cut down. The tree commission has been awarded \$500 for trees to be planted.

### **HISTORICAL SOCIETY**

Cathy Schwab said that the fall event for September 16<sup>th</sup> is still planned and they are looking for vendors. There is progress on the train station roof. "Marblehead" outside of town is for sale for \$900,000.

### **FINANCIAL**

Jerry Sutton indicated that the pre-audit went well. We are in the process of getting ready for the main audit in September. By early October we should know how FY12 went.

### **OLD BUSINESS**

Commissioner Casey made a motion to approve Ordinance 2012-352 limiting the circumstances under which the town will repair and replace grinder pumps, 2<sup>nd</sup> by Commissioner Hurley, unanimous approval, the Ordinance was passed.

### **NEW BUSINESS**

Due to the Labor Day holiday, the September 2012 meeting will be held on September 17, 2012.

President Epperly-Glover announced that the position of Town Administrator has been retired and the duties have been absorbed within the current staffing. There will be an ordinance introduced at the next meeting that would address this situation.

Ordinance No. 2012-353 correcting out of sequence ordinance numbers was introduced.

## Commissioners of Ridgely 8/7/12 cont.

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Resolution No. 2012-03 to designate the town of Ridgely as a sustainable community was introduced. After a discussion about the benefits of being a sustainable community the commissioners unanimously approved and signed the resolution.

### **PUBLIC COMMENT**

Cathy Schwab discussed the Fiber Arts quilt display in Denton.

Archie Carroll discussed his property at the northwest corner of Bell Street and Cowbarn Road. He received a letter from the town's zoning administrator stating that it needs to be mowed. He stated that it is for agricultural use and has been cut for hay in the past. Is there anything that can be done? The Commissioners agreed to give Mr. Carroll 30 days to see about getting the property rezoned agricultural. Motion – Commissioner Hurley, 2<sup>nd</sup> Commissioner Casey, approved.

Jerry Sutton said that the Lions club is selling chicken at the Caroline Cougars opening day on August 25<sup>th</sup>. The Fire Company is doing their BBQ chicken dinner on the 12<sup>th</sup>. The next meeting will be Monday, September 17, 2012 at 7:00pm.

Commissioner Casey made a motion to adjourn, 2<sup>nd</sup> Commissioner Hurley. The meeting was adjourned at 7:45pm.

Respectfully Submitted,  
Stephanie Berkey, Clerk-Treasurer

**COMMISSIONERS OF RIDGELY  
2 CENTRAL AVE, P.O BOX 710  
RIDGELY MARYLAND 21660  
410-634-2177**

**August 6, 2012 Commission Meeting**

**SEWER**

- 163 days holding capacity
- All monthly forms have been completed and sent to MDE
- E-ONE pumps are currently being installed in Lister Estates
- One backed up sewer line on Liberty St.

**WATER**

- Read all water meters
- Water leak on Chicken Bridge Rd repaired
- Changed out 30 water meters
- All monthly forms have been completed and sent to MDE
- Passed the yearly EPA mandated exam on all parameters

**PUBLIC WORKS**

- 5 Loads of brush
- 1 load of bags
- 3 loads of rubble
- Painted welcome to Ridgely signs
- Scraping curb and gutters
- Cut grass and road ways
- Cleaned and mulched two Islands on Central
- Trimmed limbs on business district side
- Scraped skate park parking lot

**OTHER**

- Working on DRN grant for Martin Sutton Park
- Working with Medifast on their project
- Met with MEMA about some of our grants
- Working on solar panel project

# RIDGELY POLICE DEPARTMENT

2 East Railroad Street, Ridgely, MD 21660

Phone: 410.634.2151

Fax: 410.634.8083

[www.ridgelymd.org/html\\_docs/police.html](http://www.ridgelymd.org/html_docs/police.html)



To: Commissioners of Ridgely

From: Gary M. Manos, Chief of Police

Subject: Police Report for July 2012

5 Persons arrest for criminal offense committed in the Town.

85 Calls for police services.

45 Call that required a police report.

The *Automatic External Defibrillator* (AED) is in service, all personnel are trained and the AED is available to the Ridgely Police Department for use when needed.

It has been brought to the Police Departments attention, that some citizens of the Town are being told that they will have to wait for a Ridgely Police Officer to come on duty when requesting police services after hours. Insist that a police officer respond.

We have seen a decrease in scrap metal thefts. We believe this has occurred because of an arrest we made of a suspect in several scrap metal thefts here in town.

I have spoken with the contractor for Verizon concerning the tower. The equipment will be installed and up and running sometime in November this year. With the installation of the new equipment on the tower Verizon Service should improve. As we all know the Verizon signal reception is very poor in many parts of the town.

Please remember to lock and secure the doors and windows to your home. Make sure all valuable are out of sight when kept in your vehicle and lock the doors.